

# Authorization Letter for Getting Textbooks

I, \_\_\_\_\_(applicant's name) authorize \_\_\_\_\_(agent's name) to get the second-hand textbooks on my behalf.

My student ID:\_\_\_\_\_

My textbook distribution results are as follows:

1. Book Number : \_\_\_\_\_ , Book Title : \_\_\_\_\_

2. Book Number : \_\_\_\_\_ , Book Title : \_\_\_\_\_

3. Book Number : \_\_\_\_\_ , Book Title : \_\_\_\_\_

Agent (Please bring the agent's certificate.)

Name: \_\_\_\_\_ (Signature)

This authorization letter should be printed and signed by the agent,  
and kept by the librarian.

Date(MM/DD/YYYY) : \_\_\_\_\_